

First Presbyterian Church of River Forest

Director of Contemporary Worship

Statement of Purpose:

The primary purpose of the Director of Contemporary Worship is to create a contemporary worship atmosphere that draws people into the presence of God with open, expectant, and engaging hearts.

Position	Director of Contemporary Worship
Accountable To	Senior Pastor (Directly); Director of Music Ministries (Indirectly)
Ministry Target	First Pres Members • Adherents • Community Members
Position Is	Part-Time Paid Staff (15-20 hours per week)
Desired Abilities	Musically Talented • Spiritually Gifted in Worship Leadership • Competent in Worship Team Leadership (Directing Vocalists and Instrumentalists) Competent in Media Technology (PowerPoint, Media Shout, Sound Systems etc.) • Working Knowledge of Sound Board and Equipment • Comfortable Speaking to/in front of Congregation
Desired Attributes	Dependable • Team Player • Ability to Inspire and Motivate Volunteers • Servant Leader • Flexible • Patient
Passion For	Worshipping Jesus Christ • Seeing People Grow Spiritually • Glorifying God in Word and Deed.
Experience Desired	Relevant Ministry Experience with Proven Effectiveness

Major Responsibilities

Weekly Worship Leadership

1. Provide an atmosphere where people are able to draw closer to God through expressions of worship (prayer, singing, giving, sacraments, reflection, etc.)
2. Maintain a natural flow between the aspects of worship referenced above.
3. Lead the congregation with clear communication and direct the team with musical excellence.

Team Leadership

1. Direct weekly rehearsals and special events for the praise team.
2. Prepare and distribute necessary music and resources for praise team.
3. Recruit volunteers for Contemporary Worship Celebrations:
(musicians, singers, sound technicians, computer operators, etc.)
4. Identify, develop, and integrate new volunteers into Contemporary Worship Celebration.
5. Provide spiritual care for volunteers through prayer and encouragement.
6. Encourage team members and help them develop their musical gifts.
7. Collaborate with other staff/church members in organizing and executing special events (i.e. drama during worship, outreach events, children's Christmas pageant, combined worship celebrations, etc.)

Regular Responsibilities

1. Collaborate with pastor to determine weekly worship focus.
2. Provide theologically sound and appropriate music for worship.
3. Select and purchase music, update music library, create/supervision creation of PowerPoint slides, printed music, CDs, tapes, videos, etc.
4. Fulfill the terms and conditions of CCLI license through regular reporting/updating.

Professional Development

1. Maintain an active and disciplined spiritual life including prayer, scripture reading, and active participation in the life of the church.
2. Keep abreast of current developments and releases in contemporary Christian music publishing and recording.
3. Continue to develop and grow in musical and leadership gifts.

Qualifications

1. Experience leading contemporary worship; understand the theoretical and practical nature of contemporary worship; current with contemporary worship trends and songs.
2. Ability to lead volunteers and function within a ministry team demonstrating proven effectiveness in leading contemporary worship.

Evaluation

Performance reviews will be conducted annually by the Personnel Committee and the Senior Pastor as Head of Staff. The Personnel Committee will annually review the adequacy of compensation.